

Shopify / Sweetwater Logistics Integration Guide

Before Sweetwater Logistics can automatically pull orders from your Shopify store you will need to enable access to your stores Application Programming Interface (API). Sweetwater Logistics will require the creation of a new integration user.

Integration User

To create the required integration user

- Login to your Shopify administration panel
- Under the *Configuration* heading, click **Settings**
- Under the *Store Settings* heading, click **Account**
- Under the *Staff members* heading, click the **Add a staff member** button
- Fill in the staff member details as sent in the cover email to these instructions and click the **Send Invite** button.

Gathering your stores shipping methods

To compile a list of the shipping methods available in your Shopify store use the following guide.

1. Login to your Shopify administration panel
2. Under the *Configuration* heading, click **Settings**
3. Under the *Store Settings* heading, click **Shipping**
4. Take note of all of the active *Shipping rate names*

Send the shipping rate names to steve@sweetwaterlogistics.com.

Once the connection between Sweetwater Logistics and Shopify is established, Sweetwater Logistics will import all orders with status "Processing." Sweetwater Logistics does not send an acknowledgement status update back to Shopify, and the order will retain the "Processing" status until the order has been shipped. Sweetwater Logistics will send a tracking number to Shopify when the order is shipped, and will update the status to "Complete."